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A meeting of the **Overview & Scrutiny Committee** will be held virtually on **Tuesday 18 January 2022 at 2.00 pm**

MEMBERS: Mrs C Apel (Chairman), Mrs T Bangert (Vice-Chairman), Mr G Barrett, Mrs N Graves, Mr T Johnson, Mr A Moss, Mr D Palmer, Mr C Page, Mr H Potter, Mrs C Purnell, Mrs S Sharp and Mrs S Lishman

AGENDA

- 1 **Chairman's Announcements**
Any apologies for absence will be noted at this point.
- 2 **Minutes** (Pages 1 - 5)
To approve the minutes of the Overview and Scrutiny Committee meeting held on 16 November 2021.

To receive an update on progress against recommendations made to the Cabinet and the Council.
- 3 **Urgent Items**
The Chairman will announce any urgent items that due to special circumstances are to be dealt with under the agenda item below relating to late items.
- 4 **Declarations of Interests**
Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.
- 5 **Public Question Time**
The procedure for submitting public questions in writing by no later than noon 2 working days before the meeting is available [here](#) or from the Democratic Services Officer (whose contact details appear on the front page of this agenda).
- 6 **Chief Inspector Carter - Sussex Police** (Pages 7 - 8)
Chief Inspector Carter will be in attendance to provide members with an update on current policing challenges and issues, as well as answering questions put forward by Members ahead of the meeting.
- 7 **Affordable Housing Task & Finish Group** (Pages 9 - 10)
The Committee are requested to agree 3 members for the membership of this Task and Finish Group including the election of a Chairman.
- 8 **Work Programme 2021-22** (Pages 11 - 12)
Members are requested to consider the latest Work Programme 2021-22.

9

Late Items

Consideration of any late items as follows:

- a) Items added to the agenda papers and made available for public inspection.
- b) Items which the Chairman has agreed should be taken as matters of urgency by reason of special circumstances reported at the meeting.

10

Exclusion of the Press and Public

The Committee is asked to consider in respect of the following item(s) whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Parts I to 7 of Schedule 12A of the Local Government Act 1972, as indicated against the item and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information. **The reports dealt with under this part of the agenda are attached for members of the Overview and Scrutiny Committee and senior officers only (salmon paper).**

11

Future Services Framework (Pages 13 - 27)

The Committee is invited to note the outcome and subsequent recommendations from the Future Services Framework exercise and make comments to Cabinet.

NOTES

1. The press and public may be excluded from the meeting during any item of business where it is likely that there would be disclosure of "exempt information" as defined in section 100A of and Schedule 12A to the Local Government Act 1972.
2. Restrictions have been introduced on the distribution of paper copies of supplementary information circulated separately from the agenda as follows:
 - a) Members of the Overview & Scrutiny Committee, the Cabinet and Senior Officers receive paper copies of the supplements (including appendices).
 - b) The press and public may view this information on the council's website [here](#) unless they contain exempt information.

NON-CORPORATE OVERVIEW SELECT COMMITTEE MEMBER COUNCILLORS SPEAKING AT THE MEETING

Standing Order 22.3 of Chichester District Council's Constitution provides that members of the Council may, with the Chairman's consent, speak at a committee meeting of which they are not a member, or temporarily sit and speak at the committee table on a particular item but shall then return to the public seating area. The Chairman intends to apply this standing order at Overview and Scrutiny Committee meetings by requesting that members should normally seek the Chairman's consent in writing by email in advance of the meeting. They should do this by noon on the Friday before the Overview and Scrutiny Committee meeting, outlining the substance of the matter that they wish to raise. The word normally is emphasised because there may be unforeseen circumstances where a member can assist the conduct of business by his or her contribution and where the Chairman would therefore retain their discretion to allow the contribution without the aforesaid notice

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Minutes of the meeting of the **Overview & Scrutiny Committee** held virtually on Tuesday 16 November 2021 at 2.00 pm

Members Present: Mrs C Apel (Chairman), Mr G Barrett, Mr T Johnson, Mr A Moss, Mr D Palmer, Mr C Page, Mr H Potter, Mrs C Purnell, Mrs S Sharp and Mrs S Lishman

Members not present: Mrs T Bangert

In attendance by invitation: Mr R Briscoe, Mrs E Lintill, Mr S Oakley, Mrs P Plant, Mr A Sutton and Mrs S Taylor

Officers present all items: Mr A Buckley (Corporate Improvement and Facilities Manager), Mr A Frost (Director of Planning and Environment), Mrs J Hotchkiss (Director of Growth and Place), Mrs S Peyman (Divisional Manager for Culture) and Mr J Ward (Director of Corporate Services)

31 **Chairman's Announcements**

Apologies from Cllr Bangert were received.

32 **Minutes**

The minutes of the meeting held on 14 September 2021 were approved.

33 **Urgent Items**

There were no urgent items.

34 **Declarations of Interests**

Cllr Apel declared a personal interest as a Trustee and Friend of Pallant House Gallery and a Friend of Chichester Festival Theatre.

Cllr Sharp declared a personal interest as a member of the Chichester City Council and West Sussex County Council.

Cllr Potter declared a personal interest as a member of the National Park Authority.

35 **Public Question Time**

There were no public questions received.

36 **Report from the Corporate Plan Task & Finish Group**

Cllr Palmer was invited to present his report of which he advised the Committee that he would take as read and answer any questions.

Support was stated for the Affordable Housing Task & Finish Group to be reinstated. It was confirmed that the Committee at its meeting in January 2022 would be asked to elect a new Chairman for Affordable Housing Task & Finish Group as per its work programme and meetings of this group would be arranged thereafter.

RESOLVED

The Committee noted the report from the Corporate Plan Task and Finish Group and confirmed that it was satisfied that the Council is achieving satisfactory levels of performance against the targets and activities in the 2021/22 Corporate Plan mid-year progress report.

37 **Corporate Plan 2022-2025**

Mr Buckley brought to the attention of the Committee the success measures detailed on page 29 of the plan, specifically measure 5.9 where it refers to the Environment Bill. He confirmed that last week the Bill had been granted royal assent and was now the Environment Act, so the document would be updated to reflect this. He then provided members with a broad overview of the work that had been completed whilst putting this plan together from all of the consultation that was completed, aligning supporting policies and updating the guiding principles.

Members were then invited to ask questions or make comment on the plan, during this debate there were a number of questions asked that were relevant to the supporting policies/plans rather than about the plan, those supporting policies/plans were the Housing Strategy, the Local Plan, the Climate Change Action Plan. All questions asked were provided with detailed answers from Mrs Rudziak, Mrs Hotchkiss and Mr Frost.

It was proposed by Cllr Sharp and seconded by Cllr Moss that the Committee recommend to Cabinet that the Corporate Plan success measures include safe jobs, in that the Council promote green jobs in the sectors of renewable, retrofitting and the circular economy. The Committee then voted on this proposal where it was carried.

RESOLVED

The Committee reviewed the draft Corporate Plan 2022-2025; and

RECOMMEND

to Cabinet that the Corporate Plan success measures include safe jobs, in that the Council promote green jobs in the sectors of renewable, retrofitting and the circular economy

38 **Budget Review 2022 - 2023 Terms of Reference and Scoping**

Mr Ward provided members with a brief overview of the work this task and finish group would be undertaking, confirming that a meeting would likely be held in early January 2022 due to expecting the supplement from the government in mid to late December 2021.

RESOLVED

The Committee agreed that the 3 members from the Committee that would form part of the membership of the Budget Review Task and Finish Group would be Cllrs' Apel, Barret and Potter.

39 **Chichester Festival Theatre Monitoring Report**

Mrs Peyman gave a brief introduction to the report and then introduced Kathy Bourne and Georgina Rae who provided members with a detailed overview of the annual performance for Chichester Festival Theatre (CFT) for 2020/21.

Members were then invited to make comment and ask questions, a summary of the discussion highlights is below;

- The pedestrian crossing located at Oaklands Way has potential to be a better link between the Theatre and the City.
- It was also stated that Community Transport Sussex would be a good be a good partnership for CFT to consider as it has the ability to transport a considerable number of people who are wanting to get to the same place, for example the Train Station at the end of a show.
- What was CFT relationship with local amateur dramatic groups within the District?
- The issue of racism was raised after recent cast members who were predominantly black had report receiving racist attacks when in the City. It was confirmed that the Council have a Joint Action Group where it monitors any hate crime that is reported. Mrs Bushby advised that staff and actors working at CFT should be encouraged to report these issues to the Police and West Sussex County Council..
- Members who attended the presentation that was held at CFT for them on Friday 12 November, said that the presentation was very good and had been well received by those in attendance.
- A suggestion that CFT considered more concert type opportunities with the example of the Magic of Motown tour that was currently visiting Portsmouth. Mrs Bourne confirmed that the BBC Concert Orchestra was booked in for a few weeks' time. Whilst principally most events were theatrical in nature, she believed that the venue catered to a wide range of audiences, stating that there was something on offer for everyone.

The Chairman drew the debate to a close, thanked Mrs Bourne and Mrs Rae for their attendance and presentation and stated that she thought the work that CFT do was quite incredible and worthwhile for the District.

RESOLVED

The Committee received and noted the annual monitoring report for Chichester Festival Theatre.

40 Pallant House Gallery Monitoring Report

The Chairman invited Mr Martin to share his news regarding a recent award that had Pallant House Gallery (PHG) had won. Mr Martin explained that every year a leading art magazine holds a competition for the 'acquisition of the year'. He explained that there were numerous nominees including those in Amsterdam and New York City. He was pleased to say that PHG had won the award this year, which he said, "was such a huge recognition and puts us on an international footing." The Chairman offered her congratulations on behalf of the committee.

Mrs Peyman introduced the report and then handed over to Mr Martin who gave members a detailed overview of the success PHG had, had over the last year. He thanked the Council for its support over 2020/21 and advised that despite being closed for large periods through the year PHG had received 15,000 visitors. He talked members through the initiatives, online exhibitions and workshops that had be held saying that their online events had been very popular.

Mr Martin also advised members that they took the opportunity to complete some needed redecoration during the periods of closure as well as more recently started to replace all the Halogen bulbs with new low energy bulbs throughout the gallery. He stated that the gallery had had a 6-tonne reduction in its carbon emissions over the last year and they were very focused on improving this further. He also explained that the PHG conservation management plan had also been a huge piece of work that had been undertaken over the last 12 months.

One member was invited to read out some feedback she had received from one of her constituents regarding the art package she received from PHG during lockdown. It was also highlighted that the PHG website publicises when visitors can visit the gallery for free. Mr Martin confirmed that a 20% discount for NHS Blue Card holders was also available as a thank you for the remarkable work they have done throughout the pandemic.

The Chairman suggested that a visit for members to the gallery in the New Year would be good to get organised. Mrs Peyman also confirmed that PHG's Conservation Plan had been received and was now with the officer who was reviewing the document. She advised that this would be presented back to this Committee in the new year.

RESOLVED

The Committee received the 2020/21 annual report for Pallant House Gallery.

41 **Late Items**

The Committee reviewed the Work Programme 2021/22.

42 **Exclusion of the Press and Public**

The Chairman read the part II resolution in relation to agenda item 13. This was proposed by Cllr Purnell and seconded by Cllr Sharp. The Committee;

RESOLVED

That with regard to agenda item 18 the public including the press should be excluded from the meeting on the grounds of exemption in Schedule 12A to the Local Government Act 1972 namely Paragraph 3 (Information relating to the financial or business affairs of any particular person (including the authority holding that information)) and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

43 **Leisure Services Performance Review**

Mrs Peyman introduced the item to Members before handing over to Mr Mills who presented the report to the Committee.

RESOLVED

The Committee received and noted the 2020-21 annual report from Everyone active (Sport & leisure Management Ltd) and its performance for the first six months of this financial year 2021/22.

The meeting ended at 4.21 pm

CHAIRMAN

Date:

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Member questions for Chief Inspector Carter, January OSC

Cllr Barratt

1. Since March 2018 the Police precept has increased by around 30% during which time the CDC increase has been around 9.6% and WSCC around 7.6%. Noting that both Councils provide extensive services and there has been little improvement in Police presence, why has there been a need for an increase way above inflation.
2. When a PCSO has to deal with residents with mental issues what provisions are there in place to provide rapid support from a mental health specialist as at present the PCSO is left alone to deal with the situation.

Cllr Sharp

1) I understand that the Police, Crime, Sentencing and Courts Bill seeks to introduce 51 weeks' imprisonment for simply protesting while locked or even just holding on to anything and allows named people to be banned from protesting. I'd love to hear your views on these things, but I understand that, professionally speaking, you would probably have to be considered in your comments.

However, one other thing the Bill introduces is a new power to stop and search without suspicion. Do you see this having any impact on the way Sussex police operates? And, given how this power has alienated communities in the past, do you fear it could alienate even more communities and see this country moving further away from a climate of "policing by consent"?

2) What effect has the re-opening of the Nightingale Court had on police time/resources? If positive, would you support the courts staying open in Chichester?

3) Do you feel that providing more activities for young people especially in the holidays would reduce anti-social behaviour? In other words, is prevention better than a cure as a way to prevent anti-social behaviour from developing?

4) Speeding and anti-social driving is of great concern to many of my residents. Patrolling 1 day a month in the District is less of a response than many of my residents would like. Would you like to be able to give more officer time to this issue?

5) Part 4 of the Police, Crime, Sentencing and Courts Bill (PCSCB) outlines measures to introduce a new criminal offence of trespass with the intent to reside, and to extend existing powers in the Criminal Justice and Public Order Act 1994 (CJPOA).

There is a national shortage of places for nomadic Gypsies and Travellers to safely and legally stop. The new regulations under the PCSCB Bill mean that people who have a nomadic way of life could face time in prison, a £2,500 fine and a family's home and possessions seized.

The measures outlined in the PCSCB will further compound the inequalities experienced by Gypsies and Travellers, for example needlessly pushing people into the criminal justice system and making it harder for children to attend school.

The powers will disproportionately affect specific minority and ethnic communities and are likely to be in conflict with equality and human rights legislation. An enforcement approach to addressing the number of unauthorised encampments overlooks the issue of the lack of sites – there is an absence of places where Gypsies and Travellers are permitted to stop or reside.

Encampments in Chichester City have proven unpopular with the public and measures are being taken by this Council to prevent access to certain sites.

What in your view should we as a District be prioritising to protect the Gypsies' and Travellers' way of life, and to ensure better outcomes for everyone - residents and travellers alike?

Task and Finish Group - Terms of Reference

The viability of setting up a local housing company to deliver affordable housing

Membership: To be appointed by Overview & Scrutiny Committee.
Chair to be appointed by Overview and Scrutiny Committee

Lead Officer: Ivan Western, Housing Delivery Manager

Officer Support: Finance and Legal support to be confirmed.

Purpose of the Group

The purpose of the Group is to examine the medium/long term viability of setting up a local housing company as an independent arm's length organisation wholly owned by the council and operated on a not-for-profit basis.

In doing this the Group will:

1. Consider the risks to capital invested in the council housing presented by the current right to buy referencing how other council's manage this risk.
2. Review the land under Council control and /or which has potential to be under council control with capacity to build up to 199 council houses.
3. Consider the likely set up costs and resources/ skills/expertise required to set up a local housing company, referencing other Council's models.
4. Consider how the Council can best deliver affordable housing including assessing the effectiveness of existing delivery mechanism's and alternative options to increasing affordable housing delivery in the district.

Scope

- The study will focus on an initial viability of setting up a local housing company to deliver affordable housing, to be made available as affordable/social rent or part-ownership.
- The study will consider alternative options to delivering affordable housing with pro's and con's of each approach.
- Market housing and for profit investment will not be within the scope of the study.

Methodology

- The study will involve desktop research, interviews with other local authority officers and visits to get an understanding of the issues involved.

Outcomes

- The findings/ recommendations of the Study will be reported back to Overview and Scrutiny Committee/ Cabinet and will feed into future housing policy and funding requirements.

Review period / timetable

The Group will meet monthly.

March - Initial meeting

Apr - June evidence collecting including visits

Jul- Sep analysing and assessing evidence

Oct-Nov Draft report

Report to SLT: December

Report to OSC: Jan 2021

Report to Cabinet: Feb 2021

Agenda Item 8

OSC WORK PROGRAMME 2021-2022

Issue	OSC's role in this review	Lead Officer
15 June 2021		
Leader of the Council	Recovery Plan Review	E Lintill
Covid-19 Recovery Plan and future services framework (Quarterly)	Corporate priority	D Shepherd
OSC 2020-21 Annual Report and 2021-22 Work programme	Monitoring & review	S Hurr/K Davis
Budget Amendment: Council Minute 82: Place branding & District identity Plan, inward investment & economic regeneration plan	Monitoring & review	J Hotchkiss
Draft Communications and Digital Strategy (SD Comms 02)	Corporate priority	L Foord/S Parker
Business Improvement District – Preparation of Chichester BID Ballot (SD CTC 04)	Monitoring & review	T Murphy
14 September 2021		
Cabinet member for Finance, Corporate Services and Revenues and Benefits. <i>Short verbal report followed by questions.</i>	Monitoring & review	P Wilding
GP provision in Chichester	Community interest	L Rudziak P Bushby
Corporate Efficiencies Programme – Monitoring Report (Corp Plan 032) (Quarterly reports also circulated to OSC)	Corporate priority	A Buckley
Corporate Plan Review TFG Terms of Reference and membership (Corp Plan 028)	Corporate priority Monitoring & review	A Buckley
16 November 2021		
Leisure Contract Performance	Monitoring & review	S Peyman
Budget Review TFG Terms of Reference	Monitoring & review	H Belenger
Chichester Festival Theatre Annual report (light touch report)	Monitoring & review	S Peyman
Pallant House Gallery (light touch report)	Monitoring & review	S Peyman
Corporate Plan Review TFG – final report & draft plan (Corp Plan 028)	Corporate priority Monitoring & review	A Buckley

Issue	OSC's role in this review	Lead Officer
18 January 2022		
Report on the service prioritisation exercise (future services framework) PART 2 report	Corporate priority	A Buckley
Sussex Police – attendance Chief Inspector (Current policing challenges & issues)	Monitoring & review	P Bushby
Affordable Housing TFG – Election of a new Chairman	Corporate Priority	L Rudziak
22 March 2022		
Budget Review TFG – Final Report – deferred from January meeting	Corporate priority Monitoring & review	J Ward
Grants & Concessions Panel	Monitoring & review	Dave Hyland
Asset Management – Council's built and land assets (12 month follow up report on delayed review because of Covid 19)	Monitoring & review	V McKay/K Gillett
Education During Covid-19 Pandemic (WSSC and possibly children of that age group to attend)	Monitoring & review	
Church Commissioners Attendance – Financial stake in the District as owners of land and retail units	Monitoring & review	
Stock Condition Surveys for CDC owned premises (CP 046)	Corporate priority	J Bacon
Novium Museum TFG report	Corporate priority	S Peyman
Planning Issues – Enforcement and Local Plan Programme (possible item)	Monitoring & review	A Frost
Covid-19 Recovery Plan and future services framework (Quarterly)	Corporate priority	D Shepherd
Corporate Efficiencies Programme – Monitoring Report (Corp Plan 032)	Corporate priority	A Buckley
Development of Barnfield Drive - Post project evaluation (Phases 1A, 1B and 2A) (Corp Plan 001)	Corporate priority	V McKay
Review of Off-Street Parking Strategy for Chichester District (CP 034 (CV19)	Corporate Priority	T Murphy
Office Accommodation Appraisal (OR 07) – Joe Mildred & Vicki McKay (Report to OSC if required)	Corporate priority	J Mildred

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